



# Enrolment Policy

Policy Code: FFR - END  
To be Reviewed: 2018  
Ratified: June 2015

## **Identity Statement**

To provide a school community that draws on the traditions of the Brigidine Order, that celebrates life, reaches out to others and actively cares for our world.

## **Vision Statements**

*St Patrick's Primary School strives to:*

- Guide and support students on their faith journey through experiences of the Catholic tradition, building a strong sense of belonging, responsibility and wonder within our school, church and global communities.
- Develop an environment that builds on student resilience, self - respect, confidence and empathy – in partnership with families.
- Foster a learning environment that provides a holistic education that nurtures all learners in order for them to realise their full potential.
- Model and foster a safe and supportive environment for students and their families within the school community.
- Provide learning and teaching experiences that promote decision making.
- Conserve God's creation and recognise the traditional owners of the land.

## **Graduate Outcomes**

*We endeavour to create graduates who will:*

- Have a dynamic faith
- Be committed to social justice
- Be environmentally aware
- Develop and sustain loving relationships
- Be life-long learners
- Realise their potential
- Be creative problem-solvers
- Be resilient, confident and independent
- Be respectful
- Have courage and integrity
- Be self-aware
- Enjoy their experiences

## **Basic Beliefs**

The Catholic School offers choice in education by making schooling based on the Catholic ethos available to those who seek it. Any parent is welcome to apply for enrolment at St. Patrick's and places will be allocated according to the following principles.

## **Aims**

- To make Catholic Education available to all who seek it.
- To encourage parents to make an informed decision regarding their choice of school.
- To meet the needs of parents and children in their choice of school.
- To facilitate a smooth transition into primary school.

## **Guiding Principles**

Families wishing to enrol at St. Patrick's are expected to support the aims and expectations of all school policy statements. Whilst the primary school's aim is to provide a Catholic Education to Catholic families, families of other denominations are encouraged to apply for enrolment and places will be allocated in the following order:

- Siblings of previously enrolled children.
- Baptised children of Catholic families.
- Christened children of non-Catholic denominations.
- Other families seeking a Catholic education but not aligned with any particular religious group/organisation.
- Parents may be asked to attend an interview with the Parish Priest prior to a decision on enrolment being made.
- The final decision regarding the acceptance of enrolment applications lies with the Parish Priest. It is expected that all families enrolling at St Patrick's will actively support the catholic ethos of the school.



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- It is also a condition of St. Patrick's that parents are prepared to work collaboratively with the school to ensure that all possible measures are taken to assist in the identification of any specific learning needs of the student. This may precipitate a testing regime from within the school or it may require assistance from outside, expert sources.

The enrolment of students with disabilities should be considered in light of the relevant laws (Disability Discrimination Laws) and the policies, guidelines of the Catholic Education Commission Victoria (CEVN) and the Sandhurst Schools Education Board (SSEB)

## **Organisation**

Up to date editions of the School Information Leaflet and Application for Enrolment Forms will be placed in the Kindergarten, Church and School.

Applications for enrolment will be advertised through the school newsletter, Parish Bulletin and local newspaper during July.

Parents are asked to attend an interview with the Principal and/or Parish Priest prior to an application being accepted. A letter of invitation to inspect the school will be sent to families of children entered on the Baptismal Register who have not enrolled at St. Patrick's by the end of August.

Prep children will be invited to an orientation sessions to be held from October to December. Whilst the children engage in morning activities with the Prep teacher, their parents will attend a meeting with the Principal.

## **Agenda for the Foundation orientation will be:**

School Vision

- School Organisation
- Parent Information Handbook
- Class requisites for the following year
- Distribution of booklets "Preparing for School" and "Helping Your Child with the Basics"
- Morning tea

## **Implementation**

The enrolment policy will be implemented in accordance with any Industrial Agreement currently registered with the I.R.C and complying with C.E.C.V and/or Sandhurst Schools Education Board (SSEB) policy (see Appendix 1).

**Principal Signature:** \_\_\_\_\_