

ST PATRICK'S

PRIMARY SCHOOL WANGARATTA



# Enrolment Information Booklet



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*Living, Loving, Learning in Christ*



Dear Parent,

Welcome to St Patrick's Primary School, Wangaratta. On behalf of Catholic Education Sandhurst, Father Nathan and the broader school community, I would like to extend a warm welcome to you and your family.

Our school is a Catholic school grounded in the rich traditions of the Brigidine Sisters. We seek to model Christ's values in all we do and live out our faith in the relationships we form with each other.

St Patrick's strives to provide a safe learning environment that cultivates each child's creative skills and abilities. We are committed to the development of the whole child - spiritually, intellectually, physically, emotionally and socially, to provide quality learning and teaching that supports all to reach their full potential.

Our vibrant, welcoming community creates a sense of belonging and shared responsibility, where staff work actively in partnership with families for the benefit of all.

This booklet provides a brief overview of our school and what it has to offer for your child.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Downie', with a stylized flourish at the end.

**Gabrielle Downie**

*Principal*



## Identity Statement



St Patrick's Catholic Primary School community embraces the traditions of the Brigidine Order that celebrates life, reaches out to others and actively cares for our world.

## Vision

St Patrick's Primary School strives to:

Guide and support students on their faith journey through experiences of the Catholic tradition, building a strong sense of belonging, responsibility and wonder within our school, church and global communities.

Develop an environment that builds on student resilience, self-respect, confidence and empathy in partnership with families.

Foster a learning environment that provides a holistic education that nurtures all learners in order for them to realise their full potential.

Model and foster a safe and supportive environment for students and their families within the school community.

Provide learning and teaching experiences that promote decision making.

Conserve God's creation and recognise the traditional owners of the land

## Graduate Outcomes

We endeavour to create graduates who will:

Have a dynamic faith

Be committed to social justice

Be environmentally aware

Develop and sustain loving relationships

Be life-long learners

Realise their potential

Be creative problem-solvers

Be resilient, confident and independent

Be respectful

Have courage and integrity

Be self-aware

Enjoy their experiences

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## **Acknowledgement of Country**

We acknowledge and pay respect to the Yorta Yorta Nations as the original and ongoing custodians of the land upon which we meet. We commit to actively working alongside First Nations people for healing, reconciliation and justice.

The Catholic education faith community is inclusive and acknowledges that we are all made in the image and likeness of God and we are created in love. People of all faiths, genders, sexualities and cultures are therefore respected equally in the Sandhurst Catholic community.

We acknowledge the pain and suffering of all who have been hurt in body, mind and spirit by those who have betrayed the trust placed in them.

May we all stand tall, stand firm, grounded in truth, together as one.

## **Commitment to Child Safety**

All children have the right to feel safe and be safe.

St Patrick's School is committed to providing a safe and nurturing environment for all children and young people in its school and has a zero tolerance for child abuse. St Patrick's School will at all times ensure the ongoing safety and wellbeing of all children and young people in our care.

## **Children's Rights to Child Safety**

The staff and volunteers of St Patrick's Primary School encourage students to express their views.

We listen to their suggestions, especially on matters that directly affect them. We actively encourage all students to openly express their views and feel comfortable about giving voice to the things that are important to them. We teach students about what they can do if they feel unsafe. We listen to and act on any concerns students, or their parents or carers, raise with us.

## **Diversity and Equity**

St Patrick's School is committed to ensuring that equity is upheld, and that diverse needs are respected in policy and practice. We pay particular attention to individuals and groups of children and young people in our community with additional and specific needs. This includes tailoring our child safety strategies and supports to the needs of:

- Aboriginal and Torres Strait Islander children and young people
- children from culturally and linguistically diverse backgrounds
- children and young people with disabilities
- children unable to live at home or impacted by family violence
- international students
- children and young people who identify as LGBTIQ+

Our child safe policies can be viewed on our website <https://spwangeratta.catholic.edu.au>

## History

St Patrick's School was first established in 1854. Fr Smythe was the Parish Priest of the district who resided in Beechworth, a progressive community due to the discovery of gold in the area. At the time, the school was run by lay teachers. Originally, it ran two school sessions, one night and one day. The night school catered for adults who wanted to learn to read and write, and students who could not attend during the day due to working on the family farm.

St Patrick's School was first registered in 1858 and opened by Fr Kums, the Parish Priest of Beechworth who administered the Wangaratta District at that time. Mr and Mrs Michael Toohey were the day teachers. During this time, the school was a small wooden building that was located beside St Patrick's Church in Ford Street. In 1862, Wangaratta was declared a separate Mission and the Parish of Wangaratta was established. Fr Devitt Galen was the first Parish Priest.

In 1877, Government Aid was withdrawn from denominational schools and, despite this, St Patrick's Primary School struggled on for the next ten years through the dedication and charity of the parishioners of Wangaratta.

In 1887, Reverend Dr Crane (the first Bishop of Sandhurst) sent a request to the Reverend Dr Lynch (Bishop of Kildare – Ireland) for Brigidine Sisters to be sent from Goresbridge, Ireland, to take control of St Patrick's School. The Brigidine Sisters arrived in 1888 and assumed the running of St Patrick's Primary School as well as establishing a finishing school for girls (St Joseph's College – later to become part of Galen College).

The Brigidine Sisters' impact on Catholic Education has been enormous. Their charism of strength and kindness is reflected within the culture of St Patrick's Primary School and it is the centrepiece of their association with the Parishes of Wangaratta for well over one hundred and fifty years.

In 1921, a new school was established and was officially opened by Archbishop Mannix on the current Ovens St site. Today it continues to be a vibrant Catholic school committed to the mission of the church, the message of Jesus.

## St Patrick's Parish

St Patrick's School is situated in St Patrick's Parish, Wangaratta. The Parish boasts a beautiful church, which was built in 1863. We are fortunate to have the services of two priests, namely Fr Nathan Verallo and Monsignor Cris Manongas to support our community.

## Diocese of Sandhurst

St Patrick's Primary School is situated in the Diocese of Sandhurst. The Diocese covers an area of Victoria which includes Bendigo, Echuca, Kerang, Shepparton, Benalla, Wangaratta, Yarrawonga, Wodonga and Myrtleford.

Catholic Schools in Sandhurst are governed by Catholic Education Sandhurst Ltd, led by the Director of Catholic Education in the Sandhurst Diocese, Mr Paul Desmond. There are forty-two Catholic primary schools, three F-12 schools, nine secondary Schools and three specialist setting schools in the Diocese.

The Diocese is divided into three Deaneries, the Western, Goulburn and North Eastern Deaneries. St Patrick's is part of the North Eastern Deanery.

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## **The Culture of the Catholic School**

At the heart of St Patrick's Catholic School is a Christ centred ethos that permeates all aspects of school life.

As a Catholic school, St Patrick's is committed to fostering a Christian community that is centred on the person of Jesus and guided by Gospel values. Within the community we are committed to:

- Fostering the holistic development of each student
- Assisting students to integrate and celebrate faith and life
- Pursuing opportunities to promote social justice, reconciliation and environmental responsibility locally and globally

## **We believe that Religious Education is:**

- A process of searching which engages the whole person, giving meaning to and purpose for our human existence.
- Links our Catholic Christian story to our personal story, connecting life to faith, faith to life.
- Calls us to be stewards to God's creation and responsibly exercise our creative spirit.
- Fosters a love of and care for the environment through both curriculum units and care for the school environment.

The 'Source of Life' is the Religious Education curriculum framework and is used by all Catholic schools, both primary and secondary, in the Diocese of Sandhurst. The content of the Source of Life is organised into the following strands: God, Jesus Christ, Church, Christian Prayer, Scripture, Christian Life, Sacraments and Religion and Society.

Non-Catholic families who enrol their children in St Patrick's School need to understand the distinctive nature, identity and purpose of a Catholic School and support the vision of St Patrick's School.

## **F.I.R.E. Carriers (Friends Igniting Reconciliation through Education)**

St Patrick's Primary School is committed to Reconciliation and sees this as the process of bridging the gap that has developed between Aboriginal and Torres Strait Islanders and non-Indigenous Australians due to the events of history.

Reconciliation is a way of developing lines of communication recognising the integrity and dignity of all parties so that both cultures can walk together in friendship.

Each year students who choose to become a FIRE carrier are commissioned by an Aboriginal educator from Catholic Education Sandhurst who continues to work closely with our school.

## St Patrick's 2023 School Structure

St Patrick's Primary School has approximately 282 students and 34 staff.

### The School Leadership Team consists of:

Principal	Gabrielle Downie
Deputy Principal	Helen Lyons
Catholic Identity Leader	Janina Rinaldi
Learning Leader	Amanda Cassidy
Learning Leader	Lisa Box

### School Captains 2022

Mani D'Agostino  
Luca Solimo  
Harper Miller  
Lylah Bevan

### Classroom Structures are as follows

#### Classroom Teachers

Foundation	Grace Patterson Lisa Box
Year 1/2	Nara Nicoll Thomas McDonald Karen Bray Isabella Carnovale
Year 3/4	Karen Rizzo Eleanore Sirianni Jess Bordignon
Year 5/6	Tom Boyd Sharyn Ackerly / J Rinaldi Amanda Cassidy Jessica Whitehead

#### Learner Support Officers

Lyn Walker  
Shirley Southwell  
Anneke Reid  
Alison Simonetti  
Simone Gladigau  
Tian McDonald  
Kate Lang  
Tayla Russo

#### Office Administration

Annette Beitzel  
Rosemary Pane

#### Maintenance/Cleaner

John Downie

#### Specialist and Coordinators

Learner Diversity & Wellbeing	Helen Lyons
Intervention	Carolyn Levesque
Science	Katie Pallot
Language - Italian	Janina Rinaldi
Physical Education	Catherine Kittelty Leah Cornish
Music	Caitlin Elliott
Art	Abby Batey
Sustainability Leader	Karen Bray
Library	Rosie Pane Lyn Walker
Digital Technology	Jessica Whitehead



## The Enrolment Procedure

1. Initial inquiry tours are held to allow parents/guardians/carers to view the school and seek further information about St Patrick's.
2. The parent/guardian/carer of the child completes and submits the 'Application for Enrolment' form. This form is included in the enrolment package and can be collected from the school office or through our inquiry tours.
3. The school will notify the parents/guardians/carers in writing of a provisional enrolment offer.
4. The parents/guardians are then required to submit a completed 'Offer of Enrolment: Request for Information' form.
5. Parents/guardians/Carers and the child attend an enrolment interview.
6. The school will then notify parents/guardians in writing of the final enrolment decision.
7. The enrolment of a student is deemed complete, when a completed and signed 'Enrolment Agreement' has been received by the school.
8. The school will confirm in writing the receipt of the Enrolment Agreement.

## Transition Days

Foundation staff visit the kindergartens in Term 3 each year to engage with the children who will be attending St Patrick's the following year. Transition transcripts are provided to the school by the kindergarten to inform the school of each child's progress.

Transition days are held in November each year, for children who are enrolled the following year. This is an opportunity for your child to gradually transition into school life. Parents will be notified of the dates and times of these days. Further days can be arranged for students who require additional support.

## Kinder to School Transition Program

St Patrick's comprehensive transition program for children beginning school includes:

- Meetings with Preschool teachers to learn about the children
- A letter from each child's Foundation teacher welcoming them to St Patrick's
- A school information handbook, given to all parents prior to the start of the school year.
- A year six buddy who meets the student on their transition days and supports them during their Foundation Year.
- Parent information and preparation sessions to support families in the transition

## Years 6 to 7 Transition

Year seven coordinators are welcomed to visit year six students in their transition to secondary schooling. Parents are encouraged to attend a year seven information evening at their chosen secondary school.

The staff of St Patrick's school also meet with the secondary schools to transfer knowledge and information about students' learning needs.

## 2024 Term dates

Term 1	29th January (Staff), 30 <sup>th</sup> January (students) - 28th March
Term 2	15th April – 28th June
Term 3	15th July - 20th September
Term 4	7th October- 20th December

These start and end dates may vary depending on the placement of staff professional development days

## School Times

9:00 am - 11:00 am	Beginning of school day
11:00 am - 11:35 am	Recess
1.00 pm - 1:45 pm	Years 3-6 Lunch
1:45 pm - 2:30 pm	Years F -2 Lunch
3:20pm	Bus Bell - Students board the shuttle bus to Wangaratta High School
3:25pm	End of school

Fruit breaks are scheduled at set times throughout the day

**Office Hours** are 8.30am – 4.30pm Monday to Friday

## Attendance and Absence

Children are expected to attend school every day that the school is open unless there is a reasonable excuse for absence. Parents are requested to email the teacher directly or telephone the office to advise of a child being absent by no later than 9:10am.

The school has a sign in / sign out process for those leaving early or arriving late.

## Pupil Free Days

All schools are currently able to take five professional learning days per year for staff professional development. One day may be allocated to report writing. Application to CES Ltd can be made if additional days are required to meet the needs of the school.

## COMMUNICATION

St Patrick's has a number of platforms to regularly communicate with parents.

**St Patrick's Primary School Wangaratta Facebook** - A way to share and celebrate events, and distribute information.

**Seesaw** - An interactive platform parents can log into to view their child's learning.

**PAM (Parent Access Module)** - An online portal that allows parents to access attendance, excursion forms, medical forms and school reports.

**SMS Global** - where text messages are able to be sent to families

**Weekly Newsletter** is emailed each Wednesday, and can also be found on our webpage.

**School Website** - <https://spwangeratta.catholic.edu.au>

## **Parent Teacher Student Interviews**

St Patrick's encourages open and transparent communication between families and the school. Formal parent/teacher/student interviews are held twice a year. In addition, families can contact the school to arrange a meeting with the teacher if there are concerns or to seek an update on their child's progress. Program Support Group (PSG) meetings are held each term for those with diverse learning needs.

## **Assessment and Reporting**

In addition to the formal semester reporting, teachers continually observe and assess each child's learning. The school's assessment schedule outlines the various testing regime for each year level. At different times a task or test may be set to gain a clearer understanding of a child's progress. These assessments give important feedback strategies for both the individual student and the teacher.

In Victoria, NAPLAN is administered by the Victorian Curriculum and Assessment Authority for students in years three and five.

## **Curriculum**

St Patrick's is committed to providing quality teaching and learning in all areas of the curriculum. The school follows the Victorian Curriculum to plan and implement their lessons. While the curriculum outlines the learning for each year level, St Patrick's adjusts this to meet the relevant learning needs of the child. Plus One teachers and Educational Support Officers (ESO) give extra support in the classroom during key learning times.

For further information on the Victorian Curriculum see the website below.

<https://victoriancurriculum.vcaa.vic.edu.au/>

## **Literacy**

St Patrick's maintains a strong focus in the development of literacy skills. It is our belief that all students can learn to read and write given sufficient time and support. The school commits to a two-hour literacy block daily. This provides a quality focused learning time for student development. Literacy permeates explicitly through all curriculum areas.

## **Numeracy**

St Patrick's believes the essential learning in mathematics includes being confident, creative users and communicators of mathematics. Students learn to pose, investigate, problem solve and reason using mathematical skills. A practical hands-on approach is used to make learning purposeful.

## **Language – Italian**

St Patrick's offers Italian as a second language for students from Foundation to Year 6. This includes learning about the culture as well as the study of the language.

## **Digital Technology**

The Digital Technologies curriculum enables students to become confident and creative developers of digital solutions. Learning includes an understanding of digital systems, data and information and the processing. Students in Years 3-6 are equipped with an iPad, allowing them access to approved learning programs. Students in F - 2 have a 1:2 ratio access to iPads.

## **Science**

The Science curriculum provides opportunities for students to develop an understanding of important scientific concepts and processes. This knowledge, understanding and skills support students in making informed decisions about local, national and global issues. Students have weekly one-hour science lessons with our specialist science teacher.

## **Visual and Performing Arts**

St Patrick's rotates Music and Art lessons each semester with specialist teachers. The curriculum includes performances and displays at the Festival of the Sacred, Arts on Show and the Mary MacKillop Art Exhibition.

## **Physical Education**

St Patrick's offers a Physical Education program run by a specialist teacher. The program includes skill development as well as team games. Students also have the opportunity to engage in a variety of sports such as soccer, netball and football within the district. Students participate in a swimming program annually. All programs emphasise participation, persistence and good sportsmanship. In addition, the school runs the Bluearth program. This is a physical education program that focuses on goal setting, strategy, self-development and teamwork.

## **Resilience, Rights and Respectful Relationships (RRRR)**

All students at St Patrick's School engage in a weekly session of Resilience, Rights and Respectful Relationships. This program provides comprehensive lessons to support the topics of emotional literacy, personal strengths, positive coping, problem-solving, stress management, help-seeking, gender and identity, and positive gender relations.

## **Learner Diversity**

St Patrick's offers a number of avenues and programs to support students with particular needs. Students who require additional support have a Personal Learning Plan (PLP) developed to support their learning. Staff and parents meet on a regular basis to monitor and review the student's progress. St Patrick's has a Speech Pathologist who attends the school on a regular basis, as well as access to other allied care professionals.

## **Sustainability**

As part of our Environmental Sustainability program aimed at reducing our carbon footprint, St Patrick's has become a 'waste-away' school. This means that students must take home all food wrappings and papers within their lunch box. To reduce waste at home, we encourage parents to make careful choices when purchasing food items and packing student lunch boxes

## **Pastoral Wellbeing**

St Patrick's School, through our Catholic mission, endeavours to offer support to any family or student in need. We have connections with St Vincent de Paul.

Within our St Patrick's community, the fostering of healthy relationships amongst students, staff and parents is a responsibility shared by everyone. The ways in which all members of the school community interact is vital to each person's sense of self-worth and belonging.

Pastoral programs include:

- Season for Growth (loss and grief program)
- Peaceful kids
- Resilience, Rights and Respectful Relationships
- Access to our visiting Psychologist
- Life relationships
- Playtime activities
- Social skills programs
- Mindfulness

## **Wet Day / Hot Day Procedure**

On wet days children are supervised in their classrooms. One teacher may supervise more than one room. On the days where the temperature exceeds 35°C the children return indoors during lunchtime. Supervision arrangements are the same as a wet day.

## **Assemblies**

Assemblies are scheduled each Friday afternoon at 2:45pm where a class facilitates the organisation and running of this event. The students lead the assembly and it is a time to come together, pray, and celebrate achievements.

## **After School Care - YMCA**

The YMCA provides After School Care services in the Hall from 3.25pm to 6.00pm, Monday to Friday, on school days only. The cost is \$24 per child per session. For enrolment information please contact the school. Centrelink concession is available to eligible families. Please contact Centrelink for further details.

## **Bus Travel**

Wangaratta High School is the bus coordinating school for the district. Families wishing to use this service must register with the bus coordinator at the High School (5723 0500). A shuttle bus runs from St Patrick's to the High school each school day for students to board their bus.

## **Camps and Excursions**

Camps and excursions are planned as part of the learning and teaching program and have a clear educational purpose. Excursions provide opportunities that extend children's knowledge about a particular key learning area. Camps and excursions provide opportunities that encourage and support friendships, develop leadership skills and build independence as well as enhance learning.

## Tuition and Fees

St Patrick's school fees for the 2023 school year are as follows:

***Please note that these are 2023 figures and 2024 figures may vary in some areas***

### School Fees and Levies

Family Fee (per Family)	\$1490.00
Technology Fee F-2 (per student)	\$ 30.00
Technology Fee 3-6 (per student)	\$ 80.00
Tuition Levy (per student)	\$ 190.00
Swimming Levy (per student)	\$ 65.00
Capital Levy (per Family)	\$ 100.00
Diocesan Levy	\$ 50.00

### Excursion Levies 2023

Excursion Levy F/1/2 (per student)	\$ 40.00
Excursion Levy 3 (per student)	\$ 75.00
Excursion Levy 4 (per student)	\$ 285.00
Excursion Levy 5/6 (per student)	\$ 345.00

### School Advisory Council

The Primary School Advisory Council is the leading consultative and advisory group for the principal, as an active forum for parent and community participation, providing support and advice principally in strategic planning and school improvement.

As outlined in the CES Limited Governance Charter, Advisory Council members do not have decision making powers.

The Primary School Advisory Council is intended to:

- provide a voice for members of the school community
- actively support, in collaboration with the local parish, the Vision and Catholic Identity of the School
- provide input into and support for strategic planning and directions
- provide input and contribute advice in the processes of school improvement and school review
- support the principal in meeting his/her responsibilities and accountabilities for educational outcomes, effective stewardship of resources, and annual reporting
- actively support the principal in the encouragement of parent/guardian engagement
- support the ongoing sustainability of the Council and its members in its succession and learning

### Parents and Friends Association

The Parent and Friends is a vital organisation in the life of St Patrick's, offering an opportunity for parents to gather and become involved in the life of the school community as well as meet new friends. Our P & F provides support for the school in areas such as social functions and fundraising. We invite and encourage all parents to become involved. The Parents and Friends committee meets once a month.

## **Uniform Policy - Extract**

St Patrick's School uniform is compulsory. The Uniform Policy exists to clearly inform the school community of expectations regarding the wearing of St Patrick's School Uniform.

At St Patrick's, we believe that a uniform:

- Creates a sense of belonging
- Creates a sense of unity
- Presents an identity to the wider community
- Relieves economic pressure on parents
- Needs to reflect the climate and be appropriate for school activities

Therefore, at St Patrick's, we aim to:

- Provide access to uniforms for all families
- Have each student show pride in the school uniform
- Have each student wear appropriate school uniform at all times
- Provide a suitable uniform that is comfortable, safe and durable for the various activities in which students participate

## **Uniform Implementation and Standards**

Uniforms are to be kept clean and in good repair at all times.

When wearing our uniform, regardless of the location and time, students represent St Patrick's school and therefore are expected to conduct themselves in a safe, respectful and responsible manner at all times. Students are to supply a note of explanation from their parent / guardian if they are not in the appropriate uniform.

## **Casual Clothes Day**

There are a number of days during the year when students are invited to wear casual or dress up clothes. Casual or dress up clothes must be sun safe including wearing a sun safe hat during hat times. Logos, prints and styles of casual wear must be of an appropriate nature for primary school environments. Footwear must have a closed toe and heel.

## **Uniform Notice**

The following steps will be taken if a student is regularly out of uniform:

- Discussion with student
- Uniform notice will be issued
- Discussion with parent and staff member
- Discussion with parent and Principal



## St Patrick's Uniform

All uniform items can be purchased from **Steers Co.**, 52 Norton St Wangaratta

<b>Girls Summer (Terms 1 &amp; 4)</b>	St Patrick's check school dress <u>OR</u> St Patrick's Polo top & grey skorts/shorts St Patrick's hat - bucket or wide brim White socks, Black shoes
<b>Girls Winter (Terms 2 &amp; 3)</b>	St Patrick's Polo top (short or long sleeve) & tartan pants/tartan skirt/tartan pinafore & green tights St Patrick's Polo top (short or long sleeve), grey skorts/shorts White socks or green tights, Black shoes
<b>Girls Sport</b>	St Patrick's Polo top (short or long sleeve) Green sports skirt/green shorts (Summer) Green track-pant (Winter option) St Patrick's hat - bucket or wide brim White socks, Sneakers
<b>Boys Summer (Terms 1 &amp; 4)</b>	St Patrick's Polo top (short or long sleeve) & grey shorts St Patrick's hat - bucket or wide brim Grey socks, Black shoes
<b>Boys Winter (Terms 2 &amp; 3)</b>	St Patrick's Polo top (short or long sleeve) & grey trouser Grey socks, Black shoes
<b>Boys Sport</b>	Green Uniform shirt (short or long sleeve) Green basketball shorts (Summer) Green track-pant (Winter option) St Patrick's hat - bucket or wide brim White socks, Sneakers

St Patrick's school vests, jumpers or windcheaters to be worn any time.

Year 6 students may wear their leadership polo throughout their senior year

## Accessories

Hair that is shoulder length or longer must be tied back.

Plain hair clips and hair bands are permitted only.

Gold, green ribbons or school material scrunchies etc are permitted only.

Jewellery must not be worn due to safety issues; however, one set of plain studs may be worn in pierced ears.

Nail polish is not permitted.

## St Patrick's Student Behaviour Policy – Extract

The St Patrick's School Student Behaviour Policy reflects the school community's shared expectations in relation to student engagement, attendance and behaviour. This policy sets out the clear processes to be followed in order to support students' behavioural, educational and emotional engagement.

Every student has the right to a learning environment free from bullying and intimidation and to feel safe and happy at school. They have the right to be treated fairly and with dignity. Discipline is necessary to ensure the safety and welfare of all our students, teachers and staff, and to provide a conducive learning environment.

Our Policy provides an overview of how St Patrick's School will:

1. Promote positive behaviour in the school community;
2. Seek to prevent behavioural issues; and
3. Respond to challenging student behaviour occurring at school, at a school activity, away from the school grounds or while travelling to or from school or a school activity.

St Patrick's School is committed to providing equitable access and opportunity for all. The school considers that awareness of, recognition of, and responsiveness to the needs and rights of all individuals are essential to human dignity. Inclusive practices embrace and celebrate diversity, invite belonging and provide opportunities for participation and achievement of appropriate learning outcomes.

When concerns arise about a student's on-going behaviour or when a student is displaying consistent behaviour of concern, St Patrick's will implement a targeted response to identify and address the behaviour and teach replacement behaviour.

Students have a right to procedural fairness in dealings that involve their interests.

The principles of procedural fairness include the right to:

- Know what the rules are, and what behaviour is expected of them
- Have decisions determined by a reasonable and unbiased person
- Know the allegations that have been made, and to respond to them
- Be heard before a decision is made
- To have a decision reviewed

St Patrick's School Wangaratta is committed to ensuring procedural fairness when managing the behaviour of a student. Individual behaviour management plans may be made in certain circumstances. The plan will be negotiated between school staff, students and parents / guardians.

Desired behaviour goals of the student will be clearly described. The plan will outline changes required to the learning environment to support the student to modify their behaviour.

The use of corporal punishment is expressly prohibited at the school and under the *Education and Training Reform Act 2006* (Vic).

**\*Disclaimer: Information in this booklet may change from time to time as processes are reviewed**